



Department of Human Resources & Civil Service

Job Announcement

Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: **EPIDEMIOLOGY MANAGER** (Provisional* Appointment)

SALARY: \$62,152 - \$80,002 annually

LOCATION: Monroe County Department of Public Health

JOB SUMMARY:

This is an administrative position for the Epidemiology and Disease Control in the Monroe County Department of Public Health. Duties include: planning, development, implementation, oversight, and coordination of programs, related to communicable or infectious disease threats which include, but are not limited to, the West Nile virus, influenza, bioterrorism, Tuberculosis and sexually transmitted diseases. This position coordinates communicable disease surveillance and epidemiologic and outbreak investigations, promotes public education and encourages community awareness and regional prevention control measures. The Epidemiology Manager works under, and is supervised by, the Deputy Director of Public Health. General supervision is exercised over technical and support staff. Does related work as required.

PROPOSED MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's degree** in Public Health which included coursework in epidemiology, plus three (3) years of paid full-time or its part-time equivalent experience in professional public health experience which included gathering and analyzing data related to public health issues such as communicable disease, emerging threats, environmental hazards, morbidity or a related field which also included the design and implementation of such studies, two (2) years of which were in a supervisory capacity; OR
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree** in Public Health which included coursework in epidemiology, plus five (5) years of paid full-time or its part-time equivalent experience as defined in (A) above; OR
- (C) An equivalent combination of education and experience within the limits of (A) and (B) above.

**SUBSTITUTION: Coursework toward a Ph. D in Public Health Administration or related field may be substituted for experience at the rate of 30 credits per year of experience.

SPECIAL REQUIREMENTS:

Possession of a certification in Infection Control from the Certification Board of Infection Control and Epidemiology, Inc. or be approved to take the certification examination for Infection Control at time of the Civil Service examination.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH
111 WESTFALL ROAD - HUMAN RESOURCES RM.752B
ROCHESTER, NY 14620

Posting Date: January 8, 2014

Posting Deadline: January 23, 2014

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.